



Miami Shores Presbyterian Church School

A Christ inspired, nurturing and academically excellent school

Dear Parents,

We are delighted that you have chosen to enroll your child at Miami Shores Presbyterian Church School (MSPCS). Our school consistently demonstrates a high level of academic achievement, places emphasis on social and emotional learning, and always puts student growth and success at the heart of our decisions.

MSPCS is thriving because of our dynamic faculty and staff, each of whom possess individual and unique talents. Putting the best interests of the students above all else is what sets our school apart from others in the area. Further demonstrating their dedication and commitment, the majority of our faculty and staff will return next year.

This past year we have organized, added to, and put to use our science and computer labs. Teachers received further training on the science curriculum, and each elementary classroom received iPads, with two sets provided to the preschool. Our Parent Association (PA) continues to support the school and provide much needed items. Each classroom teacher and grade level received beneficial items, from flexible seating, to additional curriculum and manipulatives, and much more. All of the improvements allow us to empower students further, and result in an increase in our enrollment as compared with other schools in South Florida.

I see our school on a steep upward trajectory because of our fantastic faculty and staff, the commitment to education by you, our parents, and our wonderful students. Our school community will continue to positively benefit your child, not only while attending MSPCS, but well into their future.

In preparing for the 2019-2020 school year, I ask that you take a few moments to read through the information listed - especially the Fees Pages and the Tuition Payment Options. Please fill out and return pages 6 & 7, or email to lbernal@mspcs.net or dhildago@mspcs.net.

Thank you for choosing MSPCS and allowing us to be a part of your child's education. Together, we can provide your child with the necessary foundational knowledge and skills to make an impactful difference.

Sincerely,

Anita A. Stevens

Head of School

Miami Shores Presbyterian Church School



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2019 - 2020 Fees

All tuition and fees are non-refundable

Testing and Registration Fees

Testing/Application amount to be paid at time of testing: \$100.00 Elementary, \$50.00 Preschool

Registration Amount: \$1,200.00 Elementary, \$800.00 Preschool

Sibling Registration Amount: \$800.00 Elementary, \$500.00 Preschool

FACTS Annual Account Fee: \$50 per family

We use the FACTS accounting system. A per family School Account Set Up fee of \$50 will be collected during the annual registration. Some advantages in using the FACTS system for tuition payment handling are:

- Convenient Online Payments via ACH (checking/savings, no extra charge) and Credit Cards 2.85%* convenience fee
- Families are FDIC Insured up to \$250,000
- FACTS has the highest security when it comes to processing credit card payments, minimizing risk to our families and school
- Convenient payment plans, sign-up and account management
- Receive e-mail or text payment reminders before your payment is due
- Secure payment processing
- This same system will also house our report cards, attendance and student information.
- All in one convenient web location for most of our data - no more going to various systems.
- Any changes to the account must be done at least three (3) days prior to scheduled payment date.

**Note: the 2.85% rate is subject to change by the credit or debit card company.*

In order to charge incidentals (field trips, clothing, camps etc.) to your FACTS account, you MUST allow incidentals and a method of payment for them in your FACTS account. You will always be asked for permission prior to any incidentals being charged to your account (usually a permission slip being sent home). Once the approved charge is entered, you will receive a notification and your FACTS account will be charged. Should there be any outstanding charges, you will not be able to continue to charge incidentals using FACTS until the outstanding amounts are settled.

Parent Association Fee: \$130 per family

The thriving Parent Association plays a critical role in supporting the mission and needs of the school by sponsoring events throughout the school year to further promote and strengthen the community amongst parents, teachers, and children. The PA and school's joint efforts benefit the educational and cultural development of our students.



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Innovation & Supplemental Supply Fee (formerly called STEAM): \$400 per student (Three-year-old through 5th grade)

MSPCS is continuing to make improvements in curriculum to stay on the cutting edge. To continue this progress, a per student Educational Innovation fee will be collected during the annual registration. The funds will be used to benefit the STEM Lab, Arts Integration, and other educational initiatives.

Diapering & Infant Supply Fee: \$400 per student (Infant - 2 year old)

Volunteer Hours Fee: (a potential maximum of) \$500 per family

As the saying goes, "It takes a village to raise a child," and the same is true for creating and maintaining a positive and nurturing school environment for an entire student body. All families with children attending the elementary school are required to complete 20-volunteer hours **before May 1st**. Hours not completed by May 1st will be billed at the rate of \$25.00 per hour.

Family Incentive Referral Program

Elementary families can earn Free Pizza Friday for their children when a new family has been recruited and registered. The referred family must write your name in, during the application process. For the second referral, referring family will receive free casual Fridays for their child/ren. For Preschool families, on the first referral, they will receive free field trips for the year. For the second referral they will receive a package of free t-shirts.

- A 'New family' is defined as a family who has never had a child enrolled at MSPCS and is now enrolled.
- This is a ONE-TIME school credit and will not roll over into future years.

PAYMENT OPTIONS

All tuition and fees are non-refundable

ELEMENTARY TUITION: \$10,470.00 + Fees

By February 15th - \$500.00 Deposit to hold spot

By May 10th - Remaining balance of 1st payment, including fees - \$ 1,127.00 for existing families

\$ 2,327.00 for new families

OPTION #1 Pay-in-Full 5% discount on tuition (not fees)

Before or on August 9th, 2019 - \$8,899.50



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OPTION #2 9 Monthly Payments of \$1,047.00

One payment on or before June 10th

Remaining 8 payments September 2019 - April 2020

Payments due the 1st, 5th or 10th day depending on the payment schedule selected in FACTS Management.

If entering after the school year has started, tuition will be calculated according to how many school months are left. It will be calculated by the month, not by number of days according to when your child/ren start at MSPCS. If a new student starts after the 15th of the month, that month only will be prorated. The required first payment will include the first and last month's tuition plus fees.

ADD ON and DISCOUNTS

- Elem. Aftercare - End of day until 6:00 PM Monthly Amount: \$250.00, Daily Amount: \$35.00
- Families with students in both buildings can drop off Elementary Students at 8:00 at the preschool daily. In addition they can drop off their Elementary student to aftercare on Wednesdays from 2:00 - 3:00pm. Monthly rate: \$40
- MSPC Members: Miami Shores Presbyterian Church members receive a discount equal to 5% of the preschool annual tuition rate (these families would then not qualify for the pay-in-full discount). Elementary families can apply for a partial scholarship through the church.
- Siblings: The oldest child in each family pays full tuition. Each additional sibling receives a discount equal to 10% of their annual tuition rate.

All tuition and fees are non-refundable

DCF Lic# C11MD0848

PRESCHOOL TUITION: \$9,046 + fees for 5 days a week 9:00 - 3:00

or

\$10,948 + fees for 5 days a week 8:00 - 6:00

By February 15th - \$500.00 Deposit to hold seat

By May 10th - Remaining balance of 1st payment, including fees

9:00 - 3:00 - \$984.60 for existing families

\$1,784.60 for new families

8:00 - 6:00 - \$1,174.80 for existing families

\$1,974.80 for new families



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OPTION #1 Pay-in-Full 5% discount on tuition (not fees)

Before or on August 9th, 2019

9:00 - 3:00 - \$7,689.10

8:00 - 6:00 - \$9,305.80

OPTION #2 9 Monthly Payments

One payment on or before June 10th

Remaining 8 payments September 2019 - April 2020

Payments due the 1st, 5th or 10th day depending on the payment schedule selected in FACTS Management.

9:00 - 3:00 - \$904.60

8:00 - 6:00 - \$1,094.80

If entering after the school year has started, tuition will be calculated according to how many school months are left. It will be calculated by the month, not by number of days according to when your child/ren start at MSPCS. If a new student starts after the 15th of the month, that month only, will be prorated. The required first payment will include the first and last month's tuition plus fees.

ADD ON and DISCOUNTS

Siblings: The oldest child in each family pays full tuition. Each additional sibling receives a discount equal to 10% of their annual tuition rate.

Families with students in both buildings can drop off Elementary Students at 8:00 at the preschool daily. In addition they can drop off their Elementary student to aftercare on Wednesdays from 2:00 - 3:00pm. Monthly rate: \$40

Early Arrival (8:00 – 8:45) Daily Amount: \$5 Monthly Amount: \$50

Aftercare (3:00 – 6:00 pm) Daily Drop-in Amount: \$40

Please note there is no monthly aftercare rate for Preschool. Those interested in the longer hours would need to enroll in the 8:00 - 6:00 plan.

MSPC Members: Miami Shores Presbyterian Church members receive a discount equal to 5% of the preschool annual tuition rate (these families would then not qualify for the pay-in-full discount). Elementary families can apply for a partial scholarship through the church.



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REGISTRATION

All tuition and fees are non-refundable

Please fill out the following information:

Child's Name: _____ Birthdate: ___/___/_____ Age: _____

I am registering my child for the following:

Preschool ___9am-3pm ___8am-6pm

(Select age as of September 1, 2019) ___ Infant ___1 year old ___PK2 ___PK3 ___PK4

Elementary School

___ K ___1ST ___2ND ___3RD ___4TH ___5TH ___Aftercare

Every student needs to be registered in FACTS prior to entrance at MSPCS.

Register at: www.msps.net/facts prior to starting school.

IMPORTANT INFORMATION

- A returned check fee of \$40.00 will be charged to the family's account.
- If your child is withdrawn before the end of the school year, MSPCS reserves the right to hold families responsible for the total annual tuition.
- Tuition installments not paid by the chosen day of each month will incur a late fee. Children of parents who are considered "delinquent" after 30 days may no longer be able to attend school.
- Parents/Guardians agree that in the event of default in payment, they shall be responsible for all collection costs, including but not limited to, agency costs, court costs, and reasonable attorneys' fees incurred by Miami Shores Presbyterian Church School related thereto.
- Students who do not return for the consecutive year are considered withdrawn and must re-register to return.
- I hereby grant permission for the staff of this facility to have access to my child's records.
- All returning families must submit the \$500.00 deposit in February to hold their child's spot.

MSPCS admits qualified applicants without regard to sex, race, color, national or ethnic origin and grants to all the rights, privileges, programs, and activities generally accorded or made available to students of the school.

Parent or Legal Guardian (Print Name) Email

Signature of Parent or Legal Guardian Date



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2019 - 2020 New Family Registration

All tuition and fees are non-refundable

Parent Information

Parent 1: Last Name: _____ First Name: _____

Address: Street, Apt/Suite _____

City _____ Zip Code _____

Phone: Cell: ____ - ____ - _____ Home: ____ - ____ - _____

Email: _____

Parent 2: Last Name: _____ First Name: _____

SAME ADDRESS? YES or NO

Address: Street, Apt/Suite _____

City _____ Zip Code _____

Phone: Cell: ____ - ____ - _____ Home: ____ - ____ - _____

Email: _____

REFERRED BY: _____

Student Information

Last Name: _____ First Name: _____

Middle Name: _____ Preferred Name: _____

Gender: Female or Male Date of Birth: (mm/dd/yyyy) ____ / ____ / _____

Entering Grade: ____ Last School Attended: _____

OFFICE ONLY

STUDENT ID _____ ENTRY CODE _____ ENROLLMENT DATE _____

FACTS SIS CODE _____